



*Empowering Mediterranean regulators for a common energy future.*

## Junior Energy Expert profile



MED19-1PR-5B



MEDREG is co-funded by the European Union

MEDREG is the independent organisation association for regional cooperation amongst gathering 27 energy regulators from the 23 Mediterranean countries: Albania, Algeria, Bosnia and Herzegovina, Croatia, Cyprus, Egypt, France, Greece, Israel, Italy, Jordan, Lebanon, Libya, Malta, Mauritania, Montenegro, Morocco, Palestine, Portugal, Slovenia, Spain, Tunisia and, Turkey.

The overall objective of MEDREG is to contribute to the progressive establishment of an integrated Euro-Mediterranean energy market. MEDREG's specific work towards meeting its general objective involves: (a) the development of proposals, tools, regulatory standards and good practices that can lead to more efficient and compatible regulatory frameworks to enhance the development of efficient national energy systems and to facilitate the gradual integration of energy systems (including cross-border systems) in the region; and (b) the establishment of a closer relationship amongst regulators in the region with the aim to enhance their cooperation.

Such ambitious goals are carried out via intense institutional and capacity building programmes which are the pillars of MEDREG's work and also through MEDREG's Working Groups comprised of representatives of its Members. Currently, MEDREG has five Working Groups (Institutional; Electricity; Gas; Environment, Renewable Energy Sources and Energy Efficiency; Consumers). MEDREG promotes a permanent exchange of know-how, data collection and dissemination of expertise through comprehensive studies, recommendations, reports and specialised training sessions.

MEDREG's strategy and activities are supported by its Milan-based Secretariat. The Secretariat provides continuous support to the President, Vice-Presidents, MEDREG members, Working Groups (WGs) towards the implementation the Association's Action Plan. The Secretariat supervises and contributes to the preparation of studies and recommendations developed by the MEDREG WGs, and supports the drafting of the Association's strategic documents. The Secretariat also ensures the overall coherence of MEDREG messages through the drafting of speeches, presentations and statements delivered by Members on behalf of MEDREG.

The Secretariat is currently composed of 8 people. To accommodate the increased activities of MEDREG in the forthcoming two-year period 2018-2019, the Secretariat and will grow to include 10 people. The Secretariat is now looking for a Junior Energy Expert to support the organisation and development of MEDREG's Working Groups.

**OPEN POSITION: Junior Energy Expert**

**PLACE: Milan, Italy**

**STARTING DATE: March 2019**

**CONTRACT: 12 Months, with long term perspective**

## JOB DESCRIPTION

The successful candidate will work at the Regulatory Affairs Unit and will be entrusted with the following responsibilities:

- Support in the organization of Working Groups (WGs) meetings, including the identification of topics and stakeholders whose participation may be required;
- Support in following up the work of WGs towards the implementation of MEDREG's Action Plan;
- Support in the finalization of WGs minutes and conclusions;
- Support the collection and systematization of MEDREG's questionnaires and benchmarking exercises.
- Support the follow up procedure with Members and assist in the processing of responses;
- Liaise with prospective speakers and participants in MEDREG WGs and other institutional activities to facilitate their participation;
- Provide technical assistance to MEDREG's Members and Senior Secretariat staff when representing MEDREG at external events;
- Assist in the drafting of documents pertaining to the MEDREG financing contract with the European Commission;
- Proactively follow and report on developments in Euro-Mediterranean energy policy and regulation (particularly for gas and electricity sectors);

## QUALIFICATIONS

- Nationality of one of the 23 MEDREG Member countries;
- University degree in one of the following (or related) disciplines: Social Sciences, Economics, Law, Engineering;
- At least 2 years of work experience in the energy sector, preferable in the energy regulation;
- Proven knowledge of Mediterranean and/or European energy policy;
- Good understanding of EU and Mediterranean institutions and EU's policy-making process;
- Working knowledge of Arabic and/or French will be an advantage
- Good computer skills (Microsoft Office)
- Excellent communication and multicultural skills, preferably acquired through professional experience in international settings
- Ability to work under pressure and problem solving
- Ability to work in a positive and proactive manner, as a team member, and in a complex institutional environment
- Must possess strong interpersonal skills and be able to communicate clearly, both written and orally
- Must be able to effectively read and interpret information
- Must be organized and able to prioritize and plan work activities as to use time efficiently
- Must be dependable, able to follow instructions, respond to management direction, and must be able to improve performance through management feedback.

## CONDITIONS

- **Contract type:** full-time contract, starting in March 2019 for 1 year, with long term perspectives
- **Salary:** €2,972 Gross (~€1600 net) /month), plus benefits (daily ticket restaurant and private health insurance)
- **Work location:** Milan, Italy.

## APPLICATION

Interested candidates should **submit the following documents in English**

- Motivation letter of maximum one page
- **Detailed curriculum vitae in Europass form** clearly elaborating on educational and professional experience (<http://europass.cedefop.europa.eu/documents/curriculum-vitae>)

Please, do not send any supporting documents (i.e., copies of ID card, educational certificates, evidence of previous professional experience, etc.) at this stage.

Your application should be sent by e-mail to the following addresses: [info@medreg-regulators.org](mailto:info@medreg-regulators.org). **The reference “Jun.Ener19” must be inserted as subject in the e-mail.**

The **deadline** for sending applications is **18 February 2019**. Only shortlisted candidates will be contacted for the interviews.

Selected candidates will be interviewed **in early March 2019** at MEDREG premises in Milan (Italy). Please note that MEDREG will reimburse travel expenses incurred by shortlisted candidates during this recruitment process.