

Call for proposal n. 6-2021

Terms of Reference

Support for drafting a technical report on “Study on the Interlink between Good Regulatory Principles and the Energy Transformation Challenge”

The promoter

MEDREG is the Association of Mediterranean Energy Regulators, born in 2007 under the Italian law. It currently gathers 27 energy regulators from 22 countries: Albania, Algeria, Bosnia-Herzegovina, Croatia, Cyprus, Egypt, France, Greece, Israel, Italy, Jordan, Libya, Lebanon, Malta, Montenegro, Morocco, Palestine, Portugal, Slovenia, Spain, Tunisia and Turkey.

MEDREG promotes a transparent, stable and compatible regulatory framework in the Mediterranean Region fostering market integration and infrastructure investments, as well as consumer protection and enhanced energy cooperation. Based on a bottom-up approach, MEDREG acts as a collaborative platform where regulators from the Northern and Southern shore of the Mediterranean exchange technical knowledge, experience and good practices, supporting each other to reinforce their regulatory capacity with a view to creating a harmonized and compatible regulatory framework in the Mediterranean Region

The Institution benefits from the financial support of its members and the European Commission.

To carry out its mission, MEDREG organizes a range of activities such as workshops, trainings, high level events, develops and elaborates technical reports, including peer reviews and tailor made specific country based ones. The organization ensures the visibility of its projects and achievements on its website and social media and through the making of pedagogical publications.

1. Background

As part of its 2020-2022 Action Plan, MEDREG is drafting a study on the relation between the Good Regulatory Principles and the challenges coming soon with the energy transition.

In 2020, the MEDREG published the update on the status of energy regulation in the Mediterranean region in 2020 and this study will be the starting point for the 2021 report. In the Regulatory outlook, MEDREG provides a complete overview on how energy regulators regulate and analyze all the characteristics of each NRA. This analyze may help to categorize or classify some NRAs in clusters that have similar characteristics and with these clusters a comparison with the state of development of the energy transformation can be done. Furthermore, this will help to identify the forthcoming challenges and opportunities for the clusters. Depending on the experiences of each NRA, the Consultant will provide some recommendations based on the lessons learnt from the more experienced NRAs.

The report will be based on a questionnaire that has been circulated to the members, to provide a complete overview on each sub-region in the Mediterranean region. The questionnaire consists in 10 questions that will help to develop a solid governance model by assessing the future characteristics of the energy markets (smart and agile) against the core institutional elements of each regulator, identifying the requirement for quick adaptation and further improvement.

2. Content and objectives of the service

Because of the different quantity and level of information that MEDREG Members will be able to provide in response to the questionnaire, MEDREG is seeking support to complete the missing information with relevant data and legal references, as well as to ensure the overall consistency of the report. The MEDREG Secretariat has already collected the available replies to the questionnaire.

The Consultant will be requested to take the work performed and successfully complete the Report by managing the following tasks:

- Retrieve missing information from external sources on regulators that did not complete the questionnaire.
- Update and complete the Report outline with different chapters based on the questionnaires.
- Draft the Report including the replies of each member.
- Develop some thoughts/best practices about how the NRAs may overcome the new energy transition challenges that will raise in the next years. Furthermore, how the countries in the Mediterranean region can develop a common approach to establish a regional market.
- Draft a set of recommendations based on the outcomes.
- Draft an executive summary for the Report.
- Draft a comprehensive power point presentation which will indicate the main outcomes of the Report

The Consultant will be provided with the completed questionnaires and the draft report outline. The MEDREG Secretariat will regularly assist the Consultant in the progress of the work and ensure communication with members when necessary.

Regular virtual meetings will be held with the Chair of the MEDREG Working Group on Institutional Issues (INS WG), who coordinates this activity, and the MEDREG Secretariat through electronic means, preferably Zoom or similar videoconference systems. A first scoping meeting will serve to discuss the methodology proposed by the consultant and clearly define the timeline and direction of works, based on the expressed expectations. Additional virtual meetings will serve to monitor the progression of the service as needed by the consultant and MEDREG.

A first draft will be presented to the INS WG during the next WG meeting on the 20th of October, the Consultant should afterward include the comments and suggestions of the members if deemed necessary by the INS WG Chairs.

The final deliverable will be assessed and reviewed by the MEDREG INS WG and the MEDREG Secretariat.

3. Deliverable and deadline

The work must be finalized **by 12 November 2021** and must include the following items:

- A completed version of the Report including an executive summary, recommendations, a general overview presenting combined data and examples from the MEDREG regulator, and conclusion
- A PPT presenting the main outcomes of the Report

The Consultant shall present a tentative timeline to complete the activity.

4. Submission of proposals

Proposals must be sent to the attention of MEDREG Secretariat at tender@medreg-regulators.org no later than **27th of September 2021**. Each application must include:

- The expert(s) CV and their references, highlighting any experience in the Mediterranean region. In case the expert(s) demonstrate an experience in a national regulator, a reference from the relevant regulator is required.
- The methodology and strategy that the expert intends to use to complete the Report.
- The proposed schedule of implementation of the Report.

The INS WG Chairs and MEDREG Secretariat will evaluate proposals received and will inform the selected winner by **Friday, 29 September 2021**.

Procedure for communicating information to applicants:

During the opening period of the open call, the Secretariat responds to candidates' questions only by e-mail and forwards the candidate's question and the given answer to all candidates. The scoring and analysis system for the selection is detailed at point 8.

The MEDREG Secretariat informs all candidates who submitted an offer about the decision of the INS WG Chairs and MEDREG Secretariat. The Report concerning the analysis of the applications is not shared with the candidates. The Secretariat may inform candidates about the scores they obtained upon request of the concerned candidate. Candidates cannot appeal to the decision of the MEDREG Secretariat.

Initiation of a tendering procedure imposes no obligation on MEDREG to award the contract. MEDREG shall not be liable for any compensation with respect to tenderers whose tenders have not been accepted, nor shall it be so liable if it decides not to award the contract.

5. Budget

The budget for this consultancy is €13.680 (country respective VAT and all other taxes included). The payment will be made upon completion of the work and reception of the invoice. The request for payment of the full amount shall be made if the final deliverable has been approved by the MEDREG General Assembly.

6. Scoring system

Offers will be evaluated out of 100 points, based on the following criteria.

A. General experience and technical references: up to 60 points

The references submitted by the candidates will be evaluated according to their nature their number and their date of achievement:

- Type and number of similar projects carried out under the applicant's direct responsibility, proving merit and experience (50 points):
 - Evidence of more than 5 studies: 50 points
 - Evidence of 3 to 4 studies: 30 points
 - Evidence of 1 to 2 study: 20 points
- Date of completion of the three most recent studies (10 points):
 - Within the last 3 years: 10 points
 - Some within the last 3 years and some more than 3 years ago: 8 points
 - More than 3 years ago: 5 points

B. Methodology, organization and planning (40 points)

- The methodology of the study (30 points)
 - Fully meeting the objectives of the study: 30 points
 - Partially meeting the objectives of the study: 15 points
- Organization and planning (10 points)

The winning offer will be the one obtaining the highest score.